

TRAFFIC SAFETY BOARD AGENDA

January 20, 2026 at 2:00 p.m.
Common Council Chambers
109 N. Main Street
Oneida, NY 13421

Call to Order

Pledge of Allegiance

Acceptance of previous meetings minutes

Old Business

- Seneca Street school lights and signs.

Agenda Items:

1. Citizen Complaint – Removal of speed tracker on Cleveland Ave has caused an increase in speeding in the area. (City Clerk Sandy LaPera)
2. DPW request to install “No Parking November – April” signs on both sides of Cleveland Ave, from Seneca to South Willow. (Shawn Palmer)
3. Request to install two “No Parking in Driveway” signs behind Owl’s Nest on Oneida Street. (Shawn Palmer)

New Business

CITY OF ONEIDA
MINUTES OF THE TRAFFIC SAFETY BOARD
October 21, 2025
2:00 p.m.

MEMBERS:

Chairman Bruce Burke	<input checked="" type="checkbox"/>
Vice-Chairman Donald White	<input checked="" type="checkbox"/>
Cindy Bortree	<input checked="" type="checkbox"/>
James Sweet	<input checked="" type="checkbox"/>
Erwin Smith	<input checked="" type="checkbox"/>
Brahim Zogby	<input checked="" type="checkbox"/>
Michael Geer	<input type="checkbox"/>
Brian Bortree	<input checked="" type="checkbox"/>
Gary Laureti	<input checked="" type="checkbox"/>

ADVISORS:

Public Safety Commissioner Dave Jones	<input checked="" type="checkbox"/>
Police Chief Steven Lowell	<input checked="" type="checkbox"/>
Fire Department Chief Scott Jones	<input checked="" type="checkbox"/>
City Engineer Jeff Rowe	<input checked="" type="checkbox"/>
Traffic Advisor Shawn Palmer	<input checked="" type="checkbox"/>
Police Lieutenant Ryan Warner	<input type="checkbox"/>

OTHER PRESENT:

City Manager Kyle Lovell
Assistant Chief of Police Willam Clark

The regular meeting was called to order at 2:00 p.m. by Chairman Bruce Burke.

Approval of July 15, 2025 Meeting Minutes Distributed for Review Prior to October 15, 2025 Meeting.

Moved by: Erwin Smith

Seconded by: Brian Bortree

RESOLVED that the minutes of the regular meeting of July 15, 2025 are hereby approved as presented.

Ayes: 8

Nays: 0

Abstain: 0

Absent: 2 (Geer & 1 Vacancy)

MOTION CARRIED

OLD BUSINESS

1. Installation of 2-hour parking signs and handicap parking spot on Madison Street.

Discussion: Shawn Palmer advises that the work has been completed. Police department is monitoring, educating violators and issuing tickets when appropriate.

2. Request for no parking signs on South Willow Street.

Discussion: Shawn Palmer advises that the work has been completed. Police department is monitoring, educating violators and issuing tickets when appropriate.

3. Traffic patterns outside of Seneca Street Elementary School.

Discussion: Shawn Palmer and Assistant Chief Clark led discussion regarding flashing light equipment. Assistant Chief Clark will draft and send an email to the Oneida City School District (OCSD) to request discussion of cost sharing for equipment and crosswalk improvements. Ongoing maintenance responsibilities should also be addressed if an agreement is reached. Recommendation will be made to OCSD to cone off the area near the crosswalk where "No Parking" signs are posted to increase crosswalk visibility and prevent parking during student drop-off times. The school speed sign near Belmont Avenue was moved after being found blocked by a large tree. Palmer contacted NYSDOT for guidance on school zone signage regulations, and based on their advice, no additional signage changes were deemed necessary. No further action taken at this time.

AGENDA ITEMS

1. Request to install a stop sign on the corner of Summit Avenue and Broadway. (City Manager Lovell)

Discussion: Kyle Lovell reports being in the area and witnessing several vehicles passing through that intersection, near Allen Park and the Rail Trail. Vehicles were traveling very fast, and neighbors complained about the frequency of occurrence. Request was made to put up a stop sign for eastbound traffic on Summit. Commissioner Jones will complete the work order, and the Police Department will deploy a message board to alert motorists prior to installation.

Moved by: Erwin Smith
Seconded by: James Sweet

RESOLVED, to install a stop sign for eastbound traffic on Summit Avenue at its intersection with Broadway.

Ayes: 8

Nays: 0

Abstain: 0

Absent: 2 (Geer & 1 vacancy)

MOTION CARRIED

2. Citizen Complaint – Cycling traffic light at St. Patrick's School. (Thomas Terrell)

Discussion: Shawn Palmer was aware of this issue prior to the meeting and advised it has already been fixed. The light had been damaged during some roadwork occurring in the area. The repair company has already fixed the light and it's working normally now. No further action taken at this time.

3. Citizen Complaint – Request to install a speed sign on Cleveland Avenue. (Donna Bonfiglio).

Discussion: The Police Department has placed a speed trailer in the area. This will collect data which will be shared with the Traffic Safety Board prior to the next meeting. Officers are monitoring for violations and conducting enforcement as appropriate. The Traffic Safety Board will send a letter to Ms. Bonfiglio advising her of these measures. The speed limit in the area remains 30 MPH unless otherwise posted.

RESOLVED, to continue monitoring and data collection on Cleveland Avenue and to notify the complainant of ongoing enforcement efforts.

Ayes: 8

Nays: 0

Abstain: 0

Absent: 2 (Geer & 1 vacancy)

MOTION CARRIED

4. Install school zone sign assembly on corner of Seneca/Belmont. (Traffic Advisor Shawn Palmer)

Discussion: Sign had been relocated on October 7th when it was recognized that a large tree was obstructing visibility. Chief Lowell commended Palmer for his efforts and prompt action in addressing the issue. No further action taken at this time.

NEW BUSINESS

1. Speed Signs in Front of Oneida High School

Discussion: Vice-Chairman White asked if speed signs would remain in front of the high school since the school building is not being fully utilized. It was determined that the signs will remain in place due to after-hours events and continuing school-related activities. No formal action taken at this time.

2. E-Bike Enforcement

Discussion: Vice-Chairman White inquired about enforcement of e-bike laws. Chief Lowell reported that amendments to the NYS Vehicle and Traffic Law in 2024 now define e-devices, including e-bikes and scooters. The Police Department hosted state training in early 2025 to educate officers on the changes and has since increased public awareness through social media and community outreach. Special enforcement details have been implemented, and citations are being issued. Chief Lowell noted that funding has been requested for 2026 to support additional targeted enforcement and the purchase of police e-bikes to assist in apprehending violators. No formal action taken at this time.

3. Leonard/Earl Intersection Stop vs. Yield Signs

Discussion: Brian Bortree asked if Leonard/Earl could be considered for stop signs instead of yield signs. After discussion, it was decided to leave the current signage in place and revisit the matter at a later date if needed. No further action taken at this time.

4. 2026 Budget Discussion

Discussion: Chairman Burke asked City Manager Lovell whether any funding was allocated for the Traffic Safety Board in the 2026 budget. Mr. Lovell stated that the City continues to face fiscal constraints and that additional funding will depend on whether the Common Council opts to exceed the tax cap. No further action taken at this time.

Next Meeting Tuesday January 20th, 2026, at
2:00pm

Motion to adjourn by: Chief Jones
Seconded by: Brian Bortree

The meeting is hereby adjourned at 3:05 pm.

Respectfully submitted,
Jaime Feith-Mallory
Traffic Safety Board Secretary

Old business



Outlook

Re: [External Sender]: Seneca Street school sign/lights

From William Wares <WWares@oneidacs.org>

Date Mon 12/15/2025 9:26 AM

To Shawn Palmer <spalmer@oneidacityny.gov>; William Clark <wclark@oneidacityny.gov>

Cc Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>

Good Morning Shawn,

I appreciate you sending this over. I'm definitely interested. How does your team feel about this arrangement? It seems like it could potentially generate some revenue for the city, if I'm reading this correctly. Let me know what you'd like to do as far as next steps.

Thank you,



Bill Wares

School Business Official

Oneida City School District

PO Box 327

Oneida, NY 13421

Phone: 315-363-2550

From: Shawn Palmer <spalmer@oneidacityny.gov>

Sent: Thursday, December 11, 2025 7:31 AM

To: William Wares <WWares@oneidacs.org>; William Clark <wclark@oneidacityny.gov>

Cc: Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>

Subject: RE: [External Sender]: Seneca Street school sign/lights

Good morning,

I have heard back from two of the potential companies for the Seneca St. flashing beacons.

The gentleman from Madison County Highway Dept. said that they hire out the installation on these units

Edward Slusar From PC&G suggest that someone check in to:
Jenoptik Smart Mobility Solutions,

Quote #1



West River Road - PO Box 30

Scottsville, NY 14546

(585) 889-8500 - Fax (585) 889-6018

To:	CITY OF ONEIDA	Contact:	Shawn Palmer
Address:	109 NORTH MAIN ST ONEIDA, NY 13421	Phone:	
Project Name:	SENECA ELEMENTARY SPPED ZONE BEACONS	Fax:	
Project Location:		Bid Number:	
Attachments:	Oneida solar location.pdf		

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
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OPTION 1- SOLAR

1000 SOLAR FLASHING SPEED ZONE SIGN - 1 SET INCLUDING 2 SIGNS 1.00 SET \$27,165.00 \$27,165.00

OPTION 2 - ELECTRIC

2000 ELECTRIC FLASHING SPEED ZONE SIGN - 1 SET INCLUDING 2 SIGNS 1.00 SET \$49,265.00 \$49,265.00

Notes:

- STATIC SIGN DISPLAY WITH FLASHING BEACONS ABOVE AND BELOW
- FOUNDATION CONCRETE NY STATE DOT TYPE A CONCRETE
- ELECTRIC SIGN INSTALLATION INCLUDES - Total of 2 EACH 18x26 PULL BOXES FOR ROAD CROSSNG AT, 2" PVC CONDUIT, #4 THHN CONDUCTORS, 2 EACH 4 x 4 METER POST W METERS AND DISCONNECTS, REQUIRED CONDUIT EXCAVATION W/RESTORATION, UTILITY SERVICE CONNECTION ALLOWANCE OF \$1000 EACH x 2
- Please see attached for solar location requirement.

ACCEPTED: The above prices, specifications and conditions are satisfactory and hereby accepted.	CONFIRMED: Power & Construction Group, Inc.
Buyer: _____	
Signature: _____	Authorized Signature: _____
Date of Acceptance: _____	Estimator: _____

Quote #2

24 ROBINSON ROAD • P.O. BOX 385 • CLINTON, NEW YORK 13323-0385

TEL: (315) 853-6183
FAX: (315) 853-3176

POWER LINE CONSTRUCTORS, Inc.

December 3, 2025

City of Oneida Traffic
109 North Main Street
Oneida, NY 13421

RE: Furnish and Install 2 each Flashing Beacon Assemblies.

Power Line Constructors, Inc. (PLC) has reviewed the City of Oneida's request to provide pricing to furnish and install 2 flashing beacon assemblies. The following quote is subject to change after 30 days of this letter. Sales tax will be added unless the project is tax exempt. The AC Flashing Beacon Assembly pricing is based on the utility company providing an overhead service directly to the flashing beacon pole (no underground conduit required). All service connection fees and usage charges are to be paid by the City.

The following pricing and scope of work would apply.

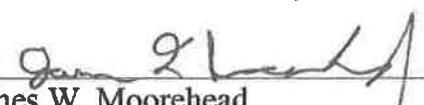
PLC will furnish all labor, material, equipment, tools, supervision, insurance's and taxes (exclusive of sales tax), necessary to perform the work to Furnish and Install 2 each AC Flashing Beacons for a total price of \$37,508.48.

PLC will furnish all labor, material, equipment, tools, supervision, insurance's and taxes (exclusive of sales tax), necessary to perform the work to Furnish and Install 2 each Solar Flashing Beacons for a total price of \$47,632.48.

If you wish to proceed with this work, please provide a purchase order.

If you have any questions regarding the above, please contact me at 315-624-9127 or 315-534-2478.

Power Line Constructors, Inc.

By 
James W. Moorehead
Vice President, Project Manager

File: City of Oneida Quote



E-mail Address: info@powerlineconstructors.com

World Wide Web Address: www.powerlineconstructors.com

SPECIALISTS IN CONSTRUCTION AND MAINTENANCE OF HIGH VOLTAGE ELECTRICAL SYSTEMS • UTILITIES
TRAFFIC MANAGEMENT SYSTEMS • MICROWAVE AND SECURITY INSTALLATIONS • SUB-STATIONS

Old business

These two companies are working together in Syracuse putting up cameras the will auto generated tickets and such. He is saying that the company covers the upfront costs and in turn they get a percent of the revenue.

Jenoptik Smart Mobility Solutions,
Jordan Swonger Project Manager
M +1 240-695-4265
jordan.swonger@jenoptik.com · www.jenoptik.com

Attached are the quotes that I have received to date.

Thanks,
Shawn Palmer
City of Oneida Traffic
C: 315-750-0641
E: spalmer@oneidacityny.gov

From: William Wares <WWares@oneidacs.org>
Sent: Thursday, November 6, 2025 1:04 PM
To: Shawn Palmer <spalmer@oneidacityny.gov>; William Clark <wclark@oneidacityny.gov>
Cc: Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>
Subject: Re: [External Sender]: Seneca Street school sign/lights

Shawn,

I'm interested to see the cost difference between installing the solar version vs the utility powered version. I think either option is going to be an improvement over what we currently have. If the costs aren't vastly different, we will likely prefer to go with the utility version. Let me know if there is anything you need me to do on my end.

Thank you,



Bill Wares
School Business Official
Oneida City School District
PO Box 327
Oneida, NY 13421
Phone: 315-363-2550

From: Shawn Palmer <spalmer@oneidacityny.gov>
Sent: Thursday, November 6, 2025 9:30 AM

Old business

To: William Wares <WWares@oneidacs.org>; William Clark <wclark@oneidacityny.gov>
Cc: Steve Lowell <sowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>
Subject: RE: [External Sender]: Seneca Street school sign/lights

Good morning,

After extensive research and an onsite meeting with a gentleman from Madison County Highway, regarding Seneca St. Elementary School. We can do flashing beacons in the locations that the school zone assemblies are placed now. He recommends that we do a double beacon (top & bottom). They have tried solar powered units and have been less than satisfied with the results and have switched to a utility powered option. It is noted that the NYSDOT has recently installed 2 similar solar powered units at RT 46 & Peterboro Rd. These can be seen on Google street view with an address of 6410 West RD. Munnsville, NY. Currently, I am working to confirm the estimated costs. I have got an estimate from an online company for 2 (utility or solar powered) units at a cost of \$11,587.40 + shipping. That cost **does not** include a concrete base, any site work, or electrical supplies.

Thanks,
Shawn Palmer
City of Oneida Traffic
C: 315-750-0641
E: Spalmer@oneidacityny.gov

From: William Wares <WWares@oneidacs.org>
Sent: Wednesday, October 29, 2025 3:37 PM
To: Shawn Palmer <spalmer@oneidacityny.gov>; William Clark <wclark@oneidacityny.gov>
Cc: Steve Lowell <sowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>
Subject: Re: [External Sender]: Seneca Street school sign/lights

Good Afternoon Shawn,
I appreciate you doing the research on this. Let me know what you find out and we're happy to proceed in a way that is compliant.

Thank you,



Bill Wares
School Business Official
Oneida City School District
PO Box 327
Oneida, NY 13421
Phone: 315-363-2550

Old business

From: Shawn Palmer <spalmer@oneidacityny.gov>
Sent: Friday, October 24, 2025 6:54 AM
To: William Clark <wclark@oneidacityny.gov>; William Wares <WWares@oneidacs.org>
Cc: Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>
Subject: RE: [External Sender]: Seneca Street school sign/lights

Hello all,

Just a quick update. With the complexity of this topic, I have reached out to a couple different resources for guidance. I will provide more information when I hear back from them. In the meantime the beacons that are referred to in earlier will not meet the traffic code. The extremely clear reason is found in the MUTCD chapter 4L.01 - Flashing beacons line 03 it states the flash rate. See Below.

CHAPTER 4L. FLASHING BEACONS Section 4L.01 General Design and Operation of Flashing Beacons Support: 01 A Flashing Beacon is a highway traffic signal with one or more signal sections that operates in a flashing mode. It can provide traffic control when used as an intersection control beacon (see Section 4L.02) or it can provide warning when used in other applications (see Sections 4L.03, 4L.04, and 4L.05). Standard: 02 Flashing Beacon units and their mountings shall comply with the provisions of Chapter 4D, except as otherwise provided in this Chapter. 03 Beacons shall be flashed at a rate of not less than 50 or more than 60 times per minute. The illuminated period of each flash shall be a minimum of 1/2 and a maximum of 2/3 of the total cycle. 04 A beacon shall not be included within the border of a sign except for SCHOOL SPEED LIMIT sign beacons (see Sections 4L.04 and 7B.15). Guidance: 05 If used to supplement a warning or regulatory sign, the edge of the beacon signal housing should normally be located no closer than 12 inches outside of the nearest edge of the sign. Option: 06 An automatic dimming device may be used to reduce the brilliance of flashing yellow signal indications during night operation.

Thanks,
Shawn Palmer
City of Oneida Traffic
C: 315-750-0641
E: Spalmer@oneidacityny.gov

From: William Clark <wclark@oneidacityny.gov>
Sent: Wednesday, October 22, 2025 2:03 PM
To: William Wares <WWares@oneidacs.org>
Cc: Shawn Palmer <spalmer@oneidacityny.gov>; Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>
Subject: Re: [External Sender]: Seneca Street school sign/lights

Sounds great.

From: William Wares <WWares@oneidacs.org>
Sent: Wednesday, October 22, 2025 2:02 PM
To: William Clark <wclark@oneidacityny.gov>
Cc: Shawn Palmer <spalmer@oneidacityny.gov>; Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner

Old business

<rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>

Subject: Re: [External Sender]: Seneca Street school sign/lights

Sounds good. It looks like Shawn wants to do a bit of research before moving forward.

Once you've got the total cost, if you could send me over an invoice I'll have it processed on my end. We can start working on the agreement at your convenience for future maintenance of these lights.

Thank you,



Bill Wares

School Business Official

Oneida City School District

PO Box 327

Oneida, NY 13421

Phone: 315-363-2550

From: William Clark <wclark@oneidacityny.gov>

Sent: Wednesday, October 22, 2025 12:43 PM

To: William Wares <WWares@oneidacs.org>

Cc: Shawn Palmer <spalmer@oneidacityny.gov>; Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>; Kyle Lovell <klovell@oneidacityny.gov>; Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Tracy Anderson <tanderson@oneidacityny.gov>

Subject: Re: [External Sender]: Seneca Street school sign/lights

Absolutely. I would think just the City ordering the lights to begin with and then receiving half the cost reimbursed by the school district would be the easiest path as we have existing accounts with Amazon.

I'm including City Manager Kyle Lovell and our accounts clerk as well so we can get the ball in motion.

Kyle, sir if you just give the word, then we'll have a purchase order started and order the lights upon approval.

From: William Wares <WWares@oneidacs.org>

Sent: Wednesday, October 22, 2025 12:26 PM

To: William Clark <wclark@oneidacityny.gov>

Cc: Shawn Palmer <spalmer@oneidacityny.gov>; Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>; Matthew Carpenter <MCarpenter@oneidacs.org>

Subject: Fw: [External Sender]: Seneca Street school sign/lights

Old business

Good Afternoon Assistant Chief Clark,

I appreciate you bringing this to the Traffic Safety Board for consideration. We can go with the \$179 version. If they end up not working out for whatever reason we will look at other options at that point. I understand the need for the agreement, and we can definitely work with you all on that. Let me know what you'll need on my end.

I think this is a good step towards improving safety in the area. I imagine traffic around the city looked much different when the building was put into service. I will provide the additional suggestions regarding traffic cones to the building as well. I know there is currently signage about where cars aren't supposed to be, but I doubt it's being followed consistently.

I will pass this along to my maintenance department to begin looking for timer options. As we move along we can coordinate with installation.

Shawn if you need anything from the District, please let me know.

Thank you all for looking into this and helping to improve the safety around Seneca Street Elementary.



Bill Wares

School Business Official

Oneida City School District

PO Box 327

Oneida, NY 13421

Phone: 315-363-2550

From: Matthew Carpenter <MCarpenter@oneidacs.org>
Sent: Wednesday, October 22, 2025 11:41 AM
To: William Wares <WWares@oneidacs.org>
Subject: FW: [External Sender]: Seneca Street school sign/lights

Matthew T. Carpenter
Superintendent of Schools
Oneida City School District
565 Sayles Street
Oneida, NY 13421

Old business

315-363-2550

From: William Clark <wclark@oneidacityny.gov>
Sent: Wednesday, October 22, 2025 11:40 AM
To: Matthew Carpenter <MCarpenter@oneidacs.org>
Cc: Shawn Palmer <spalmer@oneidacityny.gov>; Steve Lowell <slowell@oneidacityny.gov>; Ryan Warner <rwarner@oneidacityny.gov>
Subject: [External Sender]: Seneca Street school sign/lights

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Mr. Carpenter.

I just wanted to give you a follow up response after the traffic safety board met again to discuss the safety concerns with Seneca Elementary.

City Manager Kyle Lovell advised the City could split cost with the school district to get some yellow flashing lights up at the north and south ends of the school. I found some solar powered flashing yellow lights that would work great on Amazon for approximately \$179 each and they would then need some type of a timer added to them so they are only operating during the school zone time frame matching the existing signage.

If an agreement is made and a work order is completed for this, it would have a note on the bottom basically stating the maintenance, and needed replacement if needed would be the responsibility of the school district, not the City.

I have CC'd our Sign department director Shawn Palmer so you can get guidance from him on the legal placement of the lights once some are purchased if we go this route. I have attached links to some I found for you to view and possibly decide which one you would prefer. I feel that this is about the best step we can take to further address the pedestrian and traffic concerns at the school.

Another suggestion was to have someone from Seneca Street elementary place a couple traffic cones stretched a short distance from the crosswalk to keep vehicles from parking too close to it and creating a visual blockage for passing vehicles. This would further ensure that the pedestrians are seen better when crossing and they can easily be placed and removed at the start and end of the school day. Our patrol units have also been directed to check the area more frequently to educate parents on illegal parking when dropping off and picking up children, followed by issuing parking tickets when necessary.

Please just let me know your thoughts on this and I'm sure your maintenance department personnel could figure out a timer addition to these lights as well as a way to mount them on poles at the school. Again, there are many additional options out there, but at a hefty price.

<https://www.signaworks.com/products/industrial-traffic-lights/8-inch-led-solar-traffic-light.html>

https://www.amazon.com/DYUNCZ-Traffic-Flashing-Waterproof-Emergency/dp/B0D8XJG2N7/ref=sr_1_32?crid=1NB6J1WZ4USSZ&dib=eyJ2ljojMSJ9.wN_aKm6PamqgWCaiBkFfwKOTz_9s9-ULx_UKNtaduc5w6fW-

OLD BUSINESS

Hjnq1BgLVUs4XKI6k57CGlisDjzgk0CVUsCXpJtg8iYOxWqsMa5v-olteHx0ex7o-X-
IU3exXWq3xegiix1M7wqPrTBD2lt3vNSkUSzhNXsmqWAURWbSZtcwSocMgH7zlb0Qya2MAEhjXnxH0eaZ6
9oL5tWkFBGhGlnCp0IU-8PFUlqVEyF-1s bwUldCSJ21amYPwNoSKINFJ SfCHe3vCMQzp zR4cig3MdPbS-
NrMna3KnhPSvPBihqw.K8VAZwVnqR3ATNXOHsz21GSI4HDXFAX44DL7iiYre7A&dib tag=se&keywords=s
olar%2Byellow%2Bflashing%2Blight&qid=1757688776&sprefix=solar%2Byellow%2Bfla%2Caps%2C88&s
r=8-32&th=1



Assistant Chief William Clark

Oneida City Police Department

108 Main Street

Oneida, NY 13421

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Agenda Item #1



FW: Speeding

From Steve Lowell <slowell@oneidacityny.gov>
Date Fri 11/21/2025 8:08 AM
To bburke81@twcny.rr.com <bburke81@twcny.rr.com>
Cc Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>

Bruce, see below from a Cleveland Ave resident.



Steven Lowell *Chief of Police*
City of Oneida Police Department
108 Main Street, Oneida NY 13421
315.363.9111
www.oneidacityny.gov/police



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From: Sandy Lapera <slapera@oneidacityny.gov>
Sent: Thursday, November 20, 2025 11:48 PM
To: Steve Lowell <slowell@oneidacityny.gov>
Subject: Fw: Speeding

SANDY LAPERA
City Clerk/RAO
Website Administrator
109 N. Main St.
Oneida, NY 13421

Ph: 315-363-7378
Fax: 315-363-9558

From: donnacbonfiglio <donnacbonfiglio@twcny.rr.com>
Sent: Thursday, November 20, 2025 10:02 PM

Agenda Item #1

To: Sandy Lapera <slapera@oneidacityny.gov>

Subject: Speeding

Fyi, now that the speed tracker is gone, the speed has picked back up.
Did anyone determine perhaps more stop signs?

Sent from my Galaxy

Agenda Item #2



Outlook

TSB

From Shawn Palmer <spalmer@oneidacityny.gov>

Date Thu 1/8/2026 8:20 AM

To Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>

Good morning, Jamie,

I have been asked to have a topic added to the agenda for next TSB meeting.

DPW is asking if "no parking Nov. – April" signs could be considered on both sides of Cleveland Ave. from Seneca to S. Willow

Thanks,
Shawn Palmer
City of Oneida Traffic
C: 315-750-0641
E: Spalmer@oneidacityny.gov

Agenda Item #3



Outlook

RE: Traffic Safety Board

From Kyle Lovell <klovell@oneidacityny.gov>

Date Mon 1/12/2026 9:36 AM

To Shawn Palmer <spalmer@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>; Paul Kodya <pkodya@oneidacityny.gov>

Cc Jaime Feith-Mallory <JFeith-Mallory@oneidacityny.gov>

Hi Shawn,

I've looped in Jaime as she is the secretary for the TSB.

Lets plan to get this on the agenda for formal action, as Paul Kodya came in to talk me through the request today and I believe they are justified in their request for the signage.

Kyle

From: Shawn Palmer <spalmer@oneidacityny.gov>

Sent: Thursday, January 8, 2026 8:19 AM

To: Kyle Lovell <klovell@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>; Paul Kodya <pkodya@oneidacityny.gov>

Subject: RE: Traffic Safety Board

Hello Kyle,

I have added Paul, so he knows the status of this.

Paul, you probably have more details on this than I do, can you make the request to have it added to the agenda for the next meeting?

Thanks,

Shawn Palmer

City of Oneida Traffic

C: 315-750-0641

E: Spalmer@oneidacityny.gov

From: Kyle Lovell <klovell@oneidacityny.gov>

Sent: Wednesday, January 7, 2026 2:12 PM

To: Shawn Palmer <spalmer@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>

Subject: RE: Traffic Safety Board

Hi Shawn,

Thank you for bringing this to my attention.

Based on the description, this location operates more like a parking-lot entrance than a traditional public roadway, so it would be appropriate to route this request through the Traffic

Agenda Item #3

Safety Board for review and recommendation. That ensures we handle the matter consistently with past practice and maintain clear documentation for any future enforcement questions.

Regarding reimbursement, if the Board recommends installation and the City proceeds, the cost of the signs and associated materials should either be covered by the requesting property owner or by an identified City funding source. Since this request addresses an issue specific to a private business, my initial position is that the Owl's Nest should reimburse the Traffic Department for materials unless the Board determines there is a broader public-safety justification for the City to absorb the cost.

Please add this item to the next Traffic Safety Board agenda for formal consideration. Once the Board has weighed in, we can determine next steps regarding installation and cost allocation.

Thank you again for staying ahead of these issues, especially during a winter when visibility and parking constraints have been challenging.

Kyle

From: Shawn Palmer <spalmer@oneidacityny.gov>
Sent: Wednesday, January 7, 2026 7:33 AM
To: Kyle Lovell <klovell@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>
Subject: RE: Traffic Safety Board

Morning,

Paul Kodya the Community Service office reached out to me about the possibility of adding 2 no parking in driveway signs behind the Owl's Nest just off Oneida St. From what I have been told the Owl's Nest has had a couple of times when court is session that vehicles have parked in their driveway and without any signs it is unenforceable. I believe this has been when the city has had snow events making the parking lines difficult or impossible to see. The question is does this have to go to the traffic safety board being that it is kind of a parking lot, and if we are to move forward with the installation who will be reimbursing the Traffic Dept. for the materials used?

Thanks,
Shawn Palmer
City of Oneida Traffic
C: 315-750-0641
E: spalmer@oneidacityny.gov

From: Kyle Lovell <klovell@oneidacityny.gov>
Sent: Tuesday, January 6, 2026 1:24 PM
To: Shawn Palmer <spalmer@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>
Subject: RE: Traffic Safety Board

Shawn,

The Mayor is still considering his options.

Is there anything I can help you with?

Agenda Item #3

Kyle

From: Shawn Palmer <spalmer@oneidacityny.gov>
Sent: Tuesday, January 6, 2026 1:19 PM
To: Kyle Lovell <klovell@oneidacityny.gov>; Jeff Rowe <jrowe@oneidacityny.gov>
Subject: Traffic Safety Board

Hello,

Can you tell me who is taking over for Dave Jones on the traffic safety board. I have questions about a request for a couple new signs.

Thanks,
Shawn Palmer
City of Oneida Traffic
C: 315-750-0641
E: Spalmer@oneidacityny.gov